

# **Metropolitan Water Reclamation District of Greater Chicago**

100 East Erie Street  
Chicago, IL 60611



## **Regular Board Meeting Minutes**

**Thursday, September 20, 2018**

**10:30 AM**

**Board Room**

### **Board of Commissioners**

*Chairman of Finance Frank Avila, Commissioner Kenneth Dunkin, Commissioner Martin J. Durkan, Vice President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Kari K. Steele, Commissioner David J. Walsh, President Mariyana T. Spyropoulos*

#### **THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:**

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

## Call Meeting to Order

President Mariyana T. Spyropoulos presiding, called the meeting to order at 10:35 a.m.

## Roll Call

**Present:** 8 - Frank Avila; Kenneth Dunkin; Martin J. Durkan; Barbara J. McGowan; Debra Shore; Kari K. Steele; David J. Walsh; and Mariyana T. Spyropoulos  
**Absent:** 1 - Josina Morita

## Approval of Previous Board Meeting Minutes

A motion was made by Kari K. Steele, seconded by Martin J. Durkin, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

## Public Comments

*Leslie Shad, lead organizer for Natural Habitat Evanston & Citizens Greener Evanston, and Brian Abbott and John Olvany, Wilmette residents and Park District Commissioners, addressed the Board regarding concerns for a future item, the construction of a road through District land to private property*

*George Blakemore, a concerned citizen, addressed the Board regarding various concerns*

*Mike Archey, from GTM Strategies, addressed the Board regarding concern for a previous item*

## Recess and Convene as Committee of the Whole

A motion was made by Martin J. Durkin, seconded by Kari K. Steele, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

## Recess and Reconvene as Board of Commissioners

At 11:30 a.m. President Mariyana T. Spyropoulos reconvened the regular board meeting to order

## Finance Committee

### Report

- 1     [18-0969](#)     Report on Cash Disbursements for the Month of July 2018, in the amount of \$32,410,747.48

**Attachments:**     [July 2018 Cash Disbursement Summary](#)

**Published and Filed**

## Procurement Committee

### Report

- 2    [18-0941](#)    Report on advertisement of Request for Proposal 18-RFP-21 Psychological Evaluations and Fitness-For-Duty Examinations for Selected Employees, estimated cost \$60,000.00, Account 101-25000-612260, Requisition 1501613

**Published and Filed**

- 3    [18-0947](#)    Report of bid opening of Tuesday, August 28, 2018

**Published and Filed**

- 4    [18-0948](#)    Report of bid opening of Tuesday, September 4, 2018

**Published and Filed**

### Authorization

- 5    [18-0942](#)    Authorization to accept initial annual rental bid for Contract 18-364-11 Proposal to Lease for ten (10) years, approximately 4.46 acres of District real estate located at 4035 South Cicero Avenue in Chicago, Illinois; Main Channel Parcel 40.02 in the amount of \$140,000.00

**Attachments:**    [Auhorization to accept intial rental bid for Contract 18-364-11.pdf](#)

**Approved**

### Authority to Advertise

- 6    [18-0933](#)    Authority to advertise Contract 19-697-11, Furnishing and Delivering Odor Control Chemicals and a Delivery System to CALSMA, estimated cost \$50,000.00, Account 101-66000-623560, Requisition 1501135

**Approved**

- 7    [18-0949](#)    Authority to advertise Contract 19-045-11 Publish Invitations to Bid for Contracts, Legal Notices for Original Entrance and Promotional Civil Service Examinations, and Other Legal Notices for a One-Year Period, estimated cost \$55,000.00, Account 101-20000-612360

**Approved**

- 8    [18-0955](#)    Authority to advertise Contract 19-003-11 Furnish and Deliver Laboratory Disposable Gloves and Flexible Tubing to Various Locations for a One (1) Year Period, estimated cost \$71,000.00, Account 101-20000-623570

**Approved**

**Issue Purchase Order**

- 9     [18-0920](#)     Issue purchase order and enter into an agreement with Horizon Technology, Inc., for preventative maintenance and consumable supplies for the Solid-Phase Oil and Grease Automated Extractor System in the Industrial Waste Analytical Laboratories Division, in an amount not to exceed \$62,044.18 Accounts 101-16000-612970, 623570, Requisition 1500705

**Approved**

- 10    [18-0925](#)     Issue purchase order and enter into an agreement with Environmental Systems Research Institute, Inc. to renew the ESRI Enterprise License Agreement, in an amount not to exceed \$1,245,000.00, Account 101-27000-612820, Requisition 1501775

**Approved**

- 11    [18-0926](#)     Issue purchase order and enter into an agreement with AT&T Corp., for Point to Point Switched Ethernet Service upgrade at the Mainstream Pumping Station, in an amount not to exceed \$15,002.76, Account 101-27000-612430, Requisition 1502113

**Approved**

- 12    [18-0928](#)     Issue purchase order to CDW Government LLC, to Furnish and Deliver Symantec Antivirus Licenses and Maintenance, in an amount not to exceed \$15,557.00, Account 101-27000-612820, Requisition 1498574

**Approved**

- 13    [18-0929](#)     Issue purchase order and enter into an agreement with Skalar, Inc. to furnish, deliver, and install a Total Organic Carbon Analyzer with all associated accessories, in an amount not to exceed \$39,215.00, Account 101-16000-634970, Requisition 1498595

**Approved**

- 14    [18-0938](#)     Issue a purchase order to the DePaul University, pursuant to the Terms of Master Agreement 17-RFP-34, to conduct Comp TIA Security and Certification Prep with Exam Training for 20 employees, in a total amount not to exceed \$39,500.00, Account 101-25000-601100 and 101-27000-601100 Requisition 1501344

**Approved**

- 15    [18-0939](#)     Issue purchase order to University of Wisconsin, pursuant to the Terms of Master Agreement 17-RFP-34, to conduct NFPA 70E-2018 Arc Flash Prevention and Protection refresher training for approximately 130 employees, in a total amount not to exceed \$20,100.00, Account 101-25000-601100, Requisition 1502315

**Approved**

- 16   [18-0950](#)   Issue purchase orders to JM Process Systems, Inc., to Furnish and Deliver Replacement Parts for the Dewatered Sludge Screw Conveyor at the Egan Water Reclamation Plant, in a total amount not to exceed \$62,864.00, Account 101-67000-623270, Requisition 1498573
- Approved**
- 17   [18-0951](#)   Issue purchase order and enter into an agreement with J.B. Systems, Inc., to Provide District-Wide On-Site Mainsaver Software Training for 80 Employees, for the District's Computerized Maintenance Management System (CMMS), in an amount not to exceed \$14,925.00, Account 101-69000-601100, Requisition 1499762
- Approved**
- 18   [18-0958](#)   Issue purchase order to Stevenson Crane Service Inc., to Furnish and Deliver an Articulating Boom Lift to the Stickney Water Reclamation Plant, under Sourcewell (formerly NJPA) Purchasing Contract No. 042815-TER, in an amount not to exceed \$71,284.20, Account 201-50000-634860, Requisition 1487342
- Approved**
- 19   [18-0959](#)   Issue purchase order for Contract 18-117-11, Furnish, Deliver and Install an Automated Biochemical Oxygen Demand System, to Fisher Scientific Company L.L.C., in an amount not to exceed \$39,520.74, Account 101-16000-634970, Requisition 1496100
- Approved**
- 20   [18-0960](#)   Issue purchase order for Contract 18-804-21, Furnish and Deliver Uninterruptible Power Supplies to the Calumet Water Reclamation Plant, to J&S Power Solutions, Inc., in an amount not to exceed \$69,388.00, Account 201-50000-634650, Requisition 1497103
- Approved**
- 21   [18-0961](#)   Issue purchase order for Contract 18-905-21, Furnish and Deliver a Six-Inch Slurry Gate Hydraulic Submersible Pump to Stickney Water Reclamation Plant, to Xylem Dewatering Solutions, Inc., in an amount not to exceed \$73,821.00, Account 201-50000-634650, Requisition 1491755
- Approved**
- 22   [18-0972](#)   Issue purchase order and enter into an agreement for Contract 17-RFP-28R Fleet Vehicle Maintenance Management Services for a 36-Month Period, with LeasePlan USA, Inc. in an amount not to exceed \$1,248,984.00, Accounts 101-15000-612080 and 612860, Requisition 1461193
- Approved**

**Increase Purchase Order/Change Order**

- 23    [18-0921](#)    Authority to decrease purchase order for Contract 16-105-12 (Re-Bid), Furnish and Deliver Boat Maintenance, Repairs, Parts and Secured Dockage, to Marine Services Corporation in an amount of \$1,600.00, from an amount of \$53,104.48, to an amount not to exceed \$51,504.48, Accounts 101-16000-612330, 612790 and 623990, Purchase Order 3087864

Attachments:    [09-20-18 Attachment CO Log- Marine Services.pdf](#)

**Approved**

- 24    [18-0930](#)    Authority to decrease purchase order for Contract 06-158-3S Des Plaines Intercepting Sewer Rehabilitation, SSA to Kenny Construction Company in an amount of \$109,832.60, from an amount of \$13,875,008.17, to an amount not to exceed \$13,765,175.57, and to decrease the related five percent change order allowance in an amount of \$25,900.84, from an amount of \$25,900.84 to an amount not to exceed \$0.00, Account 401-50000-645700, Purchase Order 4000012

Attachments:    [CO Log 06-158-3S BM 9-20-18.pdf](#)

**Approved**

- 25    [18-0932](#)    Authority to decrease Contract 18-800-01 for Emergency Repairs to SEPA Station No. 4 in the Village of Worth, IL to Paramount Electrical Supply in an amount of \$35,588.28 from an amount of \$100,000.00 to an amount not to exceed \$64,411.72, Account 101-68000-623070, Purchase Order 3100091

Attachments:    [CO Decrease 18-800-01.pdf](#)

**Approved**

- 26    [18-0934](#)    Authority to increase Contract 15-632-11, Furnishing and Delivering Sodium Hypochlorite, to K.A. Steel Chemicals, Inc., in an amount of \$29,827.10, from an amount of \$3,304,015.80 to an amount not to exceed \$3,333,842.90, Accounts 101-67000/68000/69000-623560, Purchase Order 3086301

Attachments:    [15-632-11 20180907.pdf](#)

**Approved**

**Budget & Employment Committee****Authorization**

- 27 [18-0963](#) Authority to transfer 2018 departmental appropriations in the amount of \$66,100.00 in the Corporate Fund

Attachments: [09.20.18 Board Transfer BF5 #1.pdf](#)  
[09.20.18 Board Transfer BF5 #2.pdf](#)

Approved

## Engineering Committee

### Report

- 28 [18-0953](#) Report on change orders authorized and approved by the Director of Engineering during the months of July and August 2018

Attachments: [Attachment 1 CO Report July and August 2018 \\$10,000.pdf](#)  
[Attachment 2 CO Report July and August 2018 5% Contingency.pdf](#)  
[Attachment 3 CO Status Report July and August 2018.pdf](#)

Published and Filed

### Authorization

- 29 [18-0931](#) Authorization to negotiate Intergovernmental Agreements with the Fox River Water Reclamation District for Phosphorus Removal Struvite Facilities and Liquid Facilities Projects at the Albin D. Pagorski Water Reclamation Facility of the Fox River Water Reclamation District (18-IGA-35 and 18-IGA-36)

Approved

## Judiciary Committee

### Authorization

- 30 [18-0944](#) Authority to settle the Workers' Compensation Claim of Henry Negoda vs. MWRDGC, Claim 14 WC 33546, Illinois Workers' Compensation Commission (IWCC), in the sum of \$11,424.90, Account 901-30000-601090

Approved

- 31 [18-0945](#) Authority to settle the Workers' Compensation Claim of Tia Schrean vs. MWRDGC, Claim 10 WC 41596, Illinois Workers' Compensation Commission (IWCC), in the sum of \$33,236.00, Account 901-30000-601090 (*Deferred from the September 20, 2018 Board Meeting*)

Deferred by David J. Walsh

## Maintenance & Operations Committee

**Reports**

- 32 [18-0946](#) Declaration of an emergency and ratification of execution of contracts to conduct an investigation into and repair damage caused by the August 30, 2018 roof collapse at the Calumet Water Reclamation Plant

**Published and Filed**

- 33 [18-0956](#) Report on change orders authorized and approved by the Acting Director of Maintenance and Operations during the month of August 2018

**Attachments:** [R-98 Report August 2018.pdf](#)

**Published and Filed**

**Real Estate Development Committee****Authorization**

- 34 [18-0943](#) Consent to an assignment of lease from the Village of Lemont to the Village of Lemont and Lemont Park District as co-tenants with respect to the Village's 0.97 acre leasehold located at the southwest corner of the District's Lemont Water Reclamation Plant property; Main Channel Parcel 23.11. Consideration shall be a nominal fee of \$10.00

**Attachments:** [Consent to an assignment of lease from Village of Lemont and Lemont Park District MCP 23.11.pdf](#)

**Approved**

- 35 [18-0952](#) Authority to amend lease agreement dated June 16, 2005, between the District and Illinois Marine Towing, Inc. on 14.7 acres of District real estate located at 16700 Des Plaines River Road in Lemont, Illinois; Main Channel Parcel 22.02 to allow an additional use of maintaining dockside crew quarters. Consideration shall be a \$5,000.00 document preparation fee

**Attachments:** [Authority to Amend Lease Agreement w Illinois Marine Towing in Lemont.pdf](#)

**Approved**

**Stormwater Management Committee****Authorization**

- 36 [18-0954](#) Authority to enter into an Intergovernmental Agreement with and make payment to Leyden Township for the design, construction, operation and maintenance of the Diversey Avenue Drainage Improvements under Phase II of the Stormwater Management Program (18-IGA-29), in an amount not to exceed \$350,000.00, Account 501-50000-612400, Requisition 1502284 (18-IGA-29)

**Approved**



**Approval of the Consent Agenda with the exception of Items: 31 and 37**

**A motion was made by Barbara J. McGowan, seconded by Frank Avila, to Approve the Consent Agenda. The motion carried by the following roll call vote:**

**Aye:** 8 - Frank Avila, Kenneth Dunkin, Martin J. Durkan, Barbara J. McGowan, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

**Absent:** 1 - Josina Morita

**Miscellaneous and New Business****Motion**

**37**   [18-0922](#)      MOTION to adopt a policy providing parental leave to Commissioners (*Deferred from the September 6, 2018 Board Meeting*)

**A motion was made by Barbara J. McGowan, seconded by David J. Walsh, that this Motion be Deleted. The motion carried by the following roll call vote:**

**Aye:** 8 - Frank Avila, Kenneth Dunkin, Martin J. Durkan, Barbara J. McGowan, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

**Absent:** 1 - Josina Morita

**Meeting Summary****Speakers**

*None*

**Summary of Requests**

*Engineering Item #28*

- 1. Mariyana T. Spyropoulos requested a report explaining project delays*
- 2. Barbara J. McGowan requested the new completion dates for projects and for the vendor names to list the subs*

*Maintenance & Operations Item #32*

- 1. Mariyana T. Spyropoulos requested an update on the employees that were injured*

**Study Session**

*None*

**Announcements**

*None*

**Board Letter Submission Dates**

The next regular board meeting is scheduled for October 4, 2018, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: September 21, 2018 Date all agenda items are due to the Acting Executive Director: 1:00 p.m., September 26, 2018

**Adjournment**

A motion was made by Barbara J. McGowan, seconded by Kenneth Dunkin, that when the Board Adjourns, it adjourns to meet again on Thursday, October 4, 2018 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

**Aye:** 8 - Frank Avila, Kenneth Dunkin, Martin J. Durkan, Barbara J. McGowan, Debra Shore, Kari K. Steele, David J. Walsh, Mariyana T. Spyropoulos

**Absent:** 1 - Josina Morita

**APPROVAL:**

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this September 20, 2018, are hereby approved.

**APPROVED:**

/s/ Mariyana T. Spyropoulos  
President Board of Commissioners of the  
Metropolitan Water Reclamation District of Greater Chicago

September 20, 2018